BOX NOW WooCommerce plugin manual

BOX NOW CROATIA

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Introduction

After an agreement between web shop and BOX NOW to start delivering parcels sold by web shop via BOX NOW services, specific information should be exchanged to setup partner entity on the BOX NOW system side and the Wordpress-WooCommerce plugin on the web shop side.

Required information from web shop

To start setup of partner in the BOX NOW system web shop should provide information:

1. Company legal name
2. Company legal address
3. VAT number
4. IBAN
5. Email for shipping label recipients
6. Mobile phone nr. for Partner portal admin access
7. Parcel pickup address

Deliverables from BOX NOW

BOX NOW will provide:

1. Wordpress plugin package (ZIP) file for installation in the WooCommerce shop.
2. This manual for installation and setup of the plugin and integration with the BOX NOW system
3. Client ID – specific for the web shop and needed for setting up the plugin
4. Client secret – specific for the web shop and needed for setting up the plugin
5. API URL – *api-production.boxnow.hr*
6. Partner ID– specific for the web shop and needed for setting up the plugin
7. Warehouse ID– specific for the web shop and needed for setting up the plugin
8. Access to BOX NOW partner portal at https://partner.boxnow.hr/

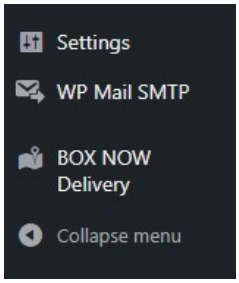
Please consider Client ID and secret as CONFIDENTIAL information.

Plugin installation and configuration

You should install the plugin and configure settings as explained below.

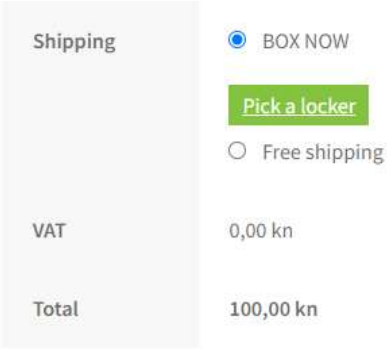
The plugin installation will add to your Wordpress and WooCommerce installation:

- *BOX NOW Delivery* add-in
    - To configure communication between web shop and BOX NOW systems (API)



- *BOX NOW* shipping method
    - To be added to your shipping zone(s)

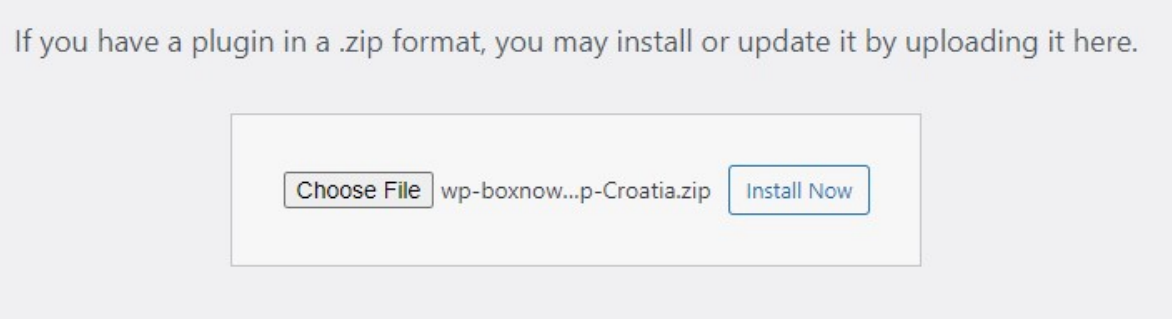
- *Pick a locker* button to the checkout process
    - Appears during checkout when BOX NOW shipping method is selected



    - Click to display the map widget for selecting the locker

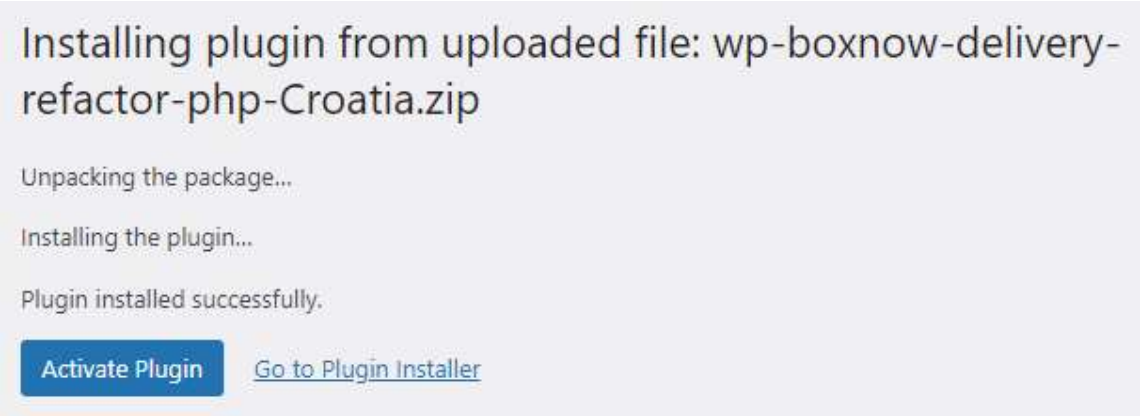
Install plugin to Wordpress

In your WordPress admin center go to *Plugins* and click on *Add New*
Click on *Upload Plugin* button, *Choose File* and select the BOX NOW package file (.zip) you received from BOX NOW:

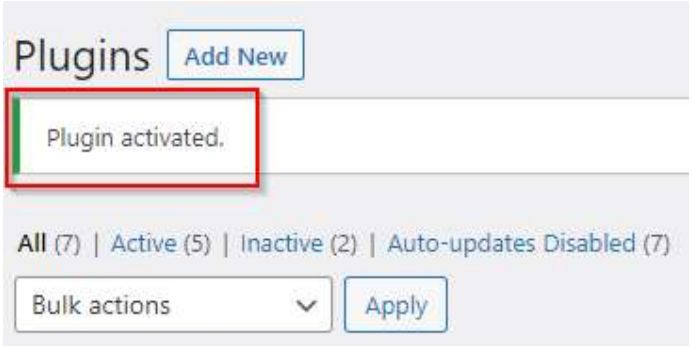


Click *Install now* button.

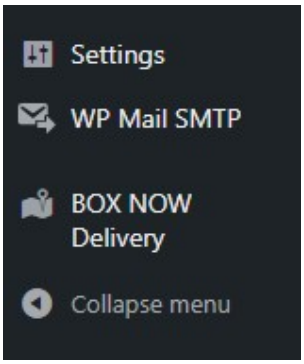
After the plugin is installed successfully activate it by clicking on the *Activate Plugin* button:



There will be a confirmation that the Plugin is activated:

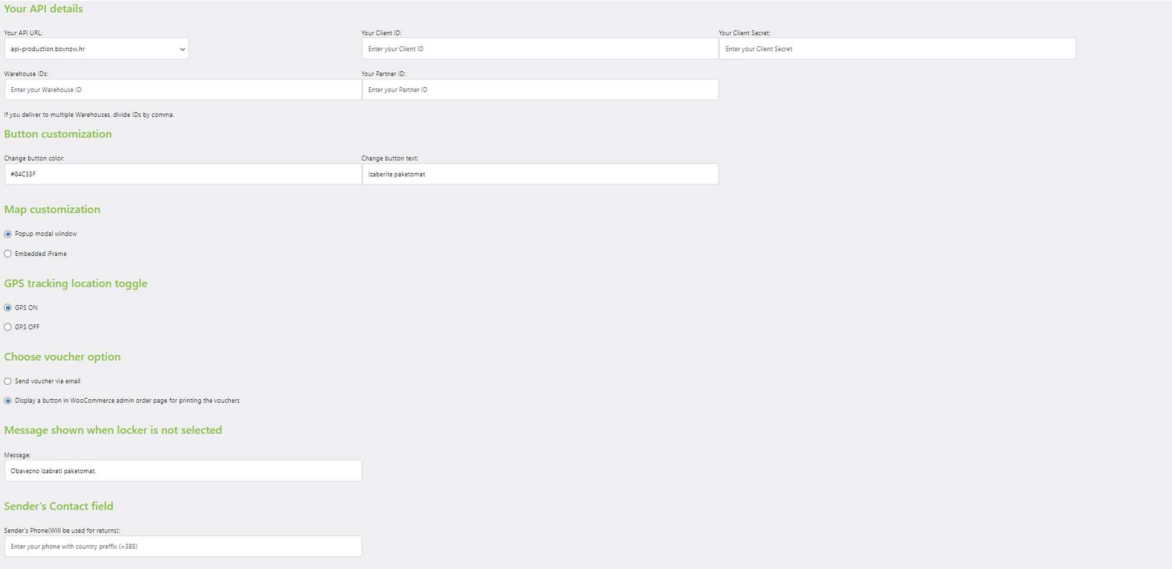


Also, the plugin will appear at the end of the add-ons page:



Configure BOX NOW Delivery settings

Go to *BOX NOW Delivery* add-on and input Your API details received from BOX NOW:



NOTE: chose correct api url from dropdown

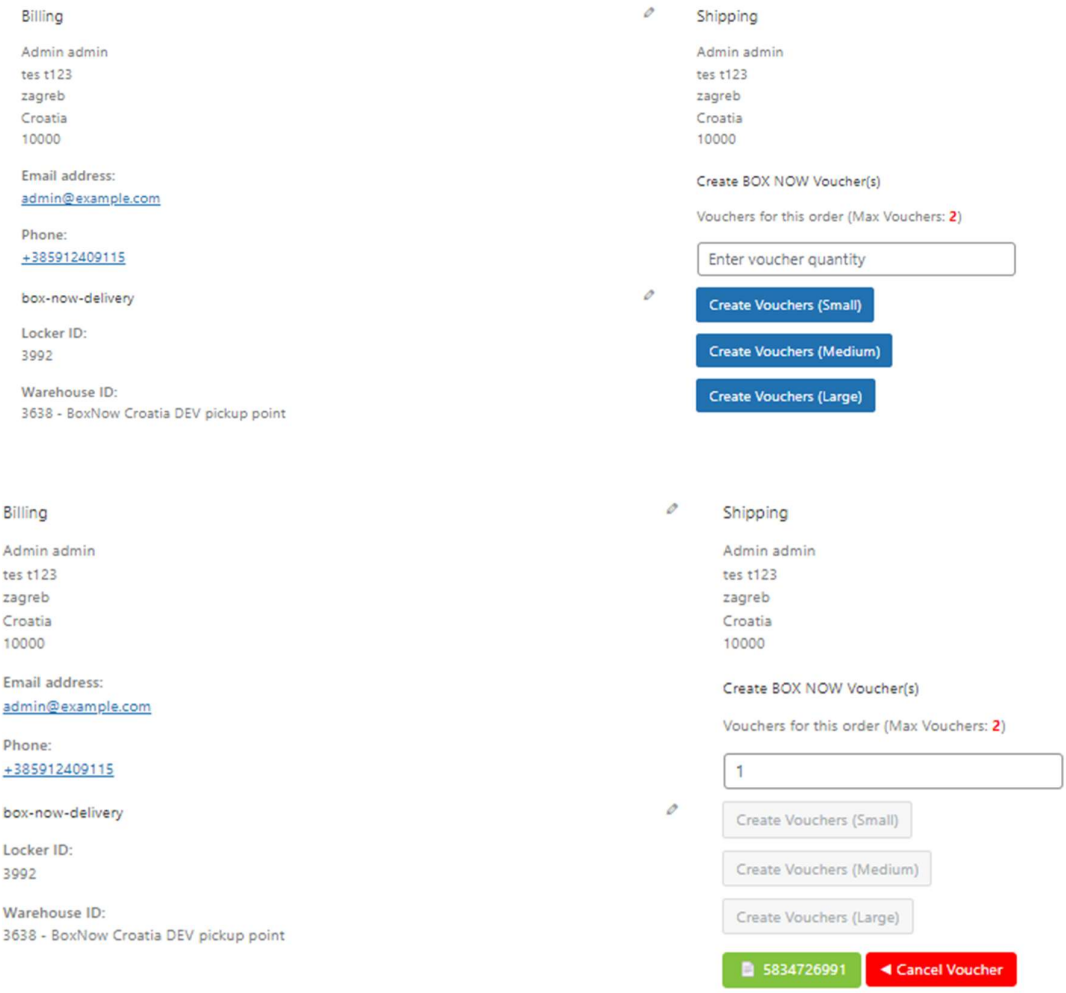
If you decide to Send voucher via email

For contact email input the email address to which you want to receive emails with the shipping labels for the parcels.

This update gives new features in creating Voucher.

Display a button in WooCommerce admin order page for printing the vouchers.

These options give you the ability to create and cancel vouchers direct from dashboard.



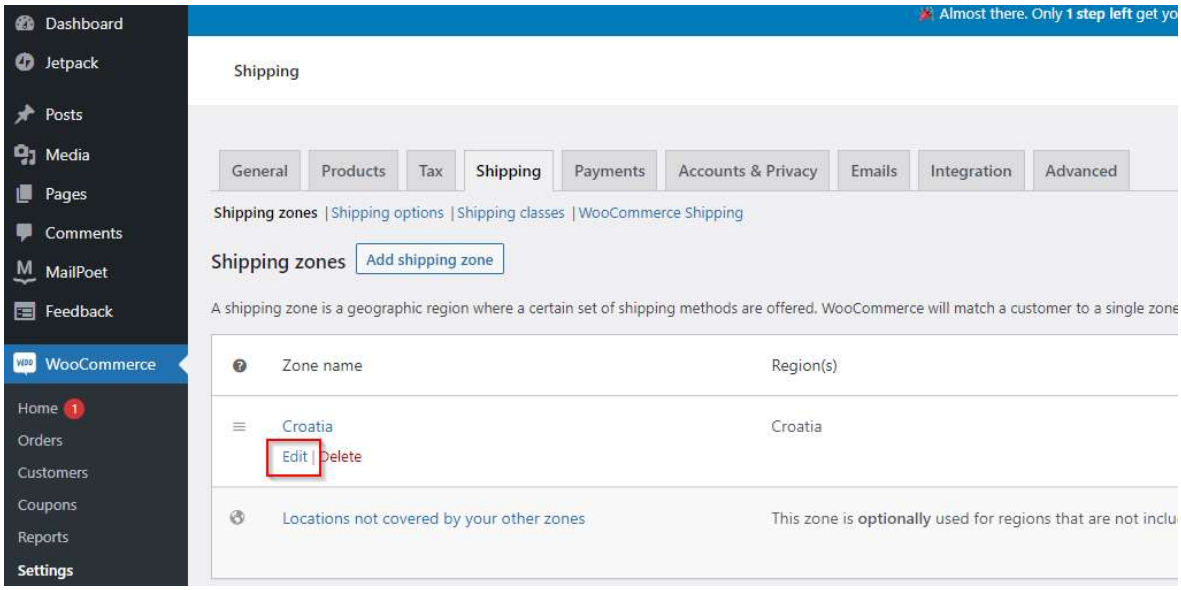
If you use this method it's not important to put order in completed.

In case you have multiple warehouses input warehouse IDs separated with comma.

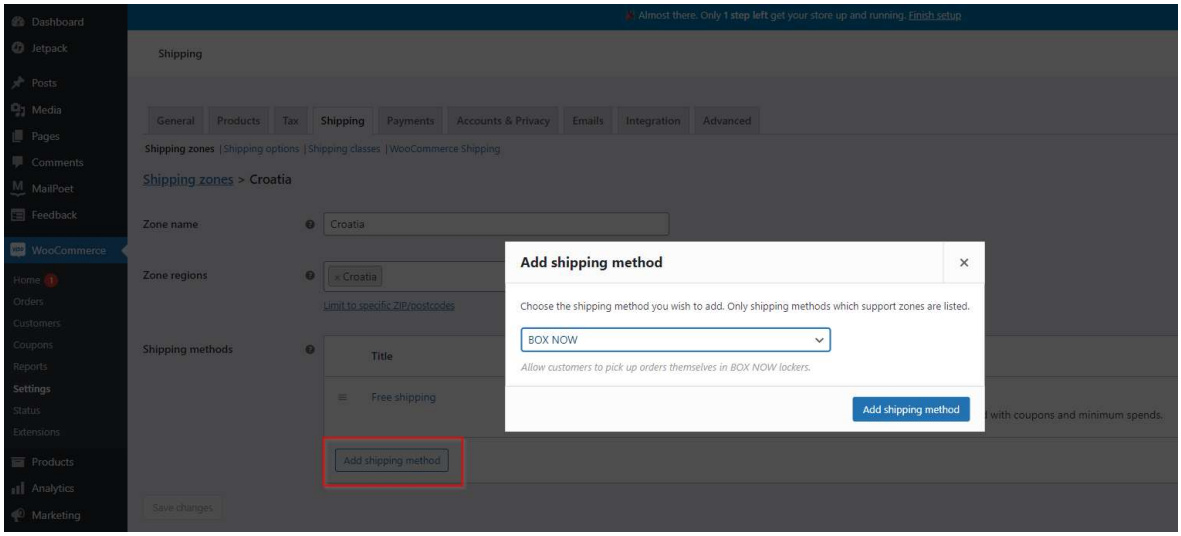
Click *Save changes* button on the bottom of the screen.

Add shipping method to shipping zone

In WooCommerce settings go to *Shipping* and edit your shipping zone:

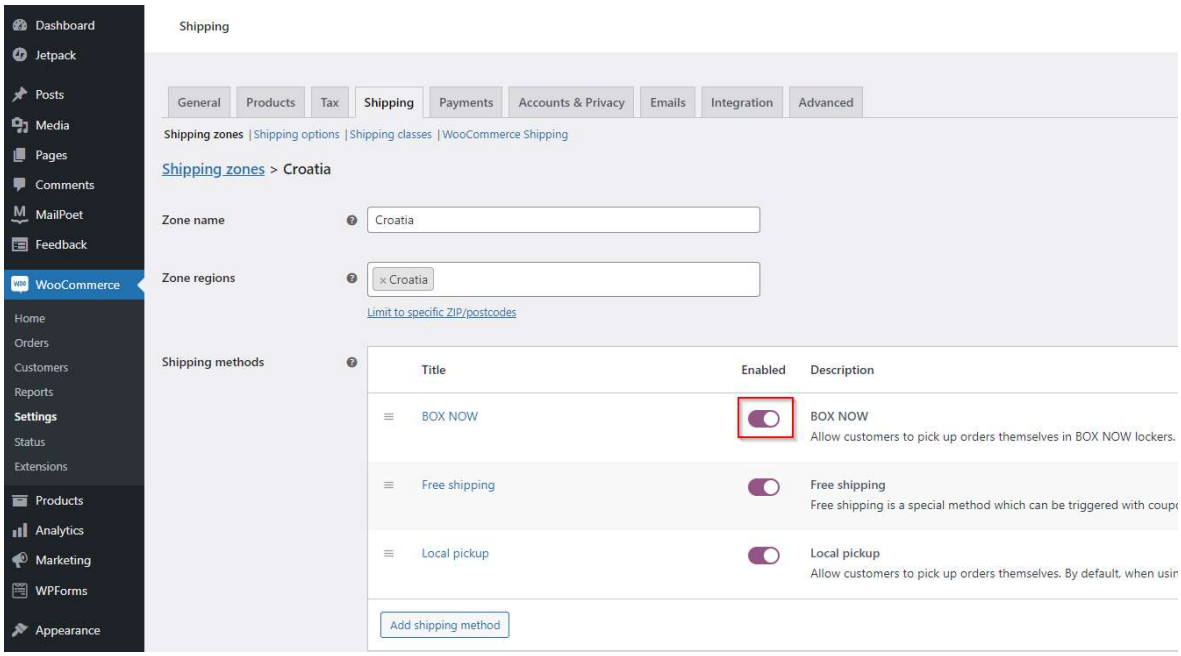


Add shipping method *BOX NOW* to your zone:



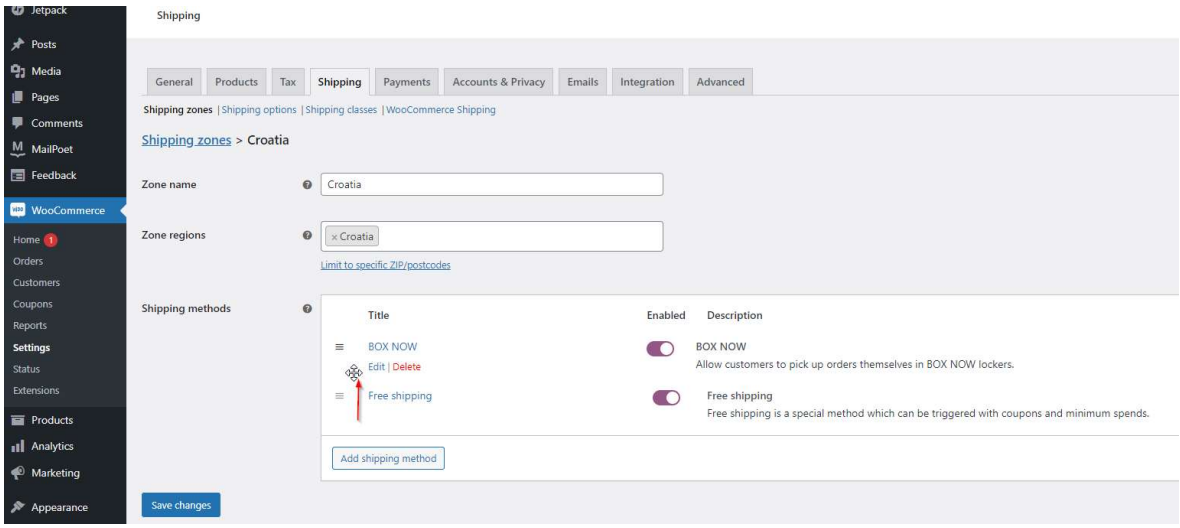
Select *BOX NOW* and click *Add shipping method*.

Enable *BOX NOW* as a delivery option:



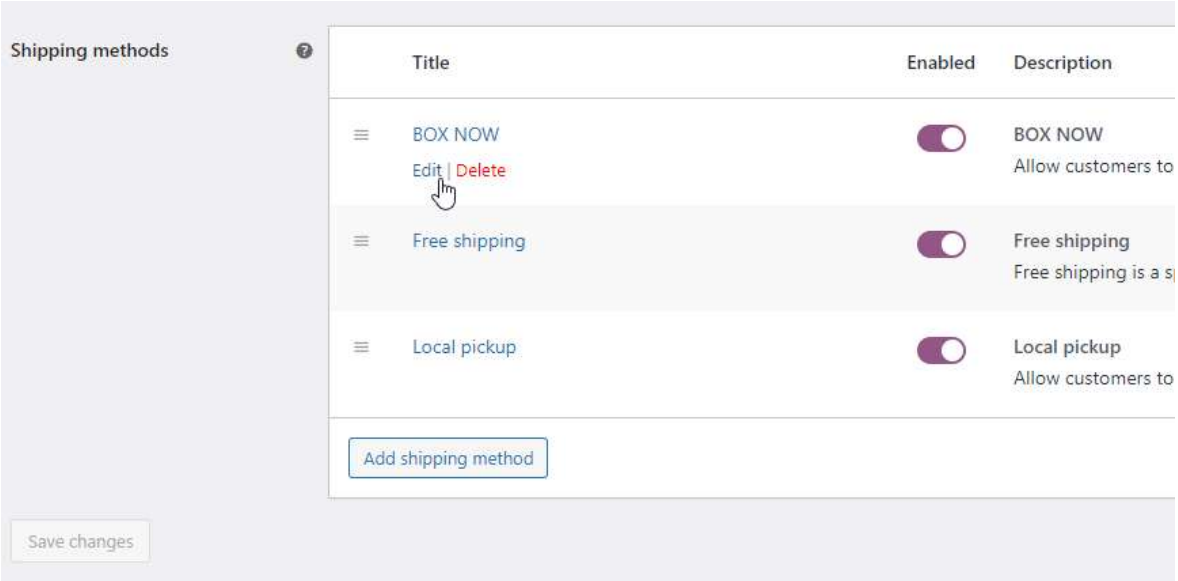
You can use this switch to enable/disable the shipping method during the testing period.

Move *BOX NOW* shipping method to top by drag-and-drop:

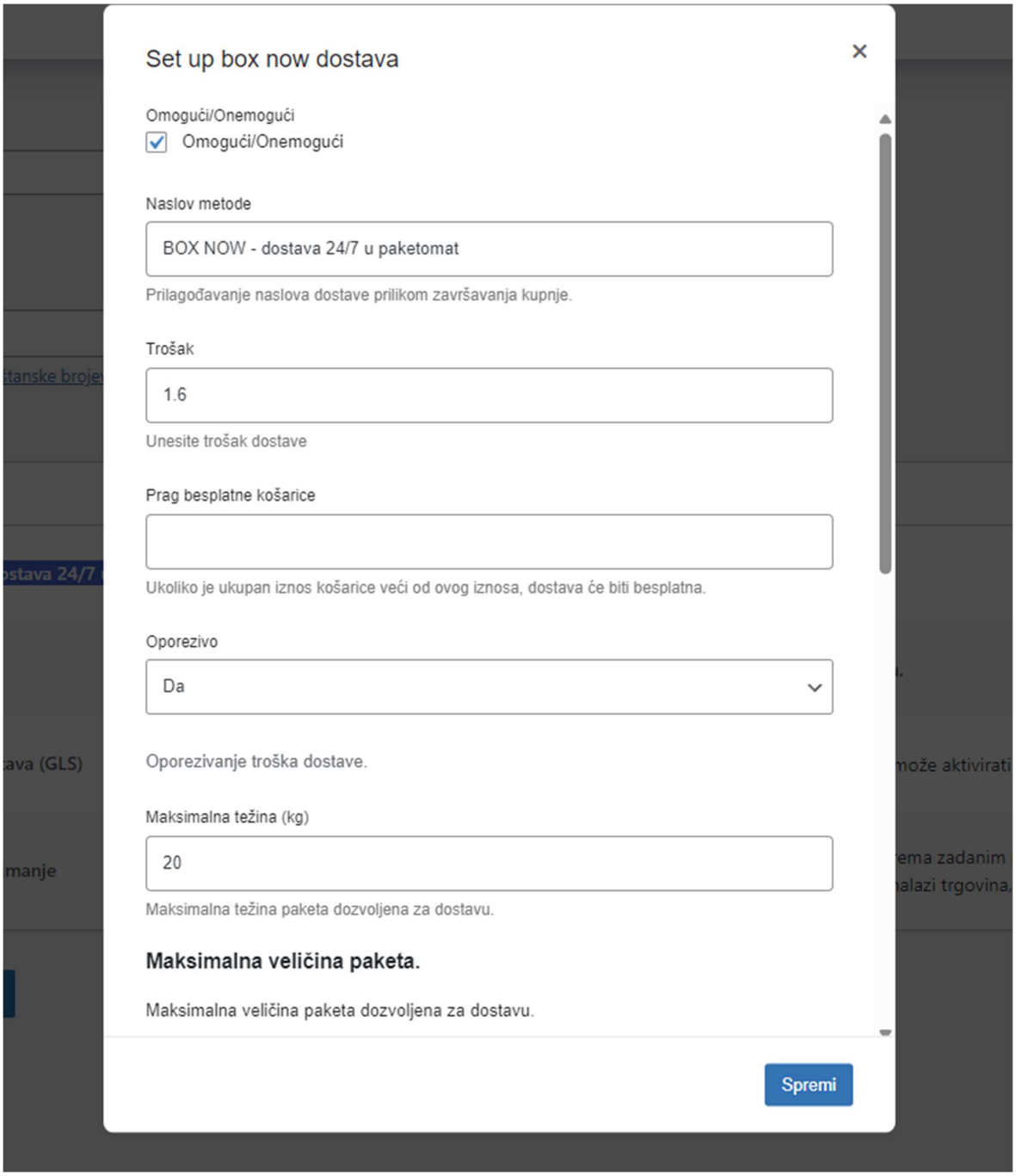


Click *Save changes* button

Modify shipping method settings by clicking on *Edit*:



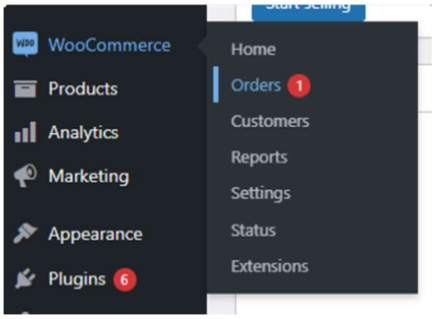
Recommended title: *BOX NOW - dostava 24/7 u paketomat*



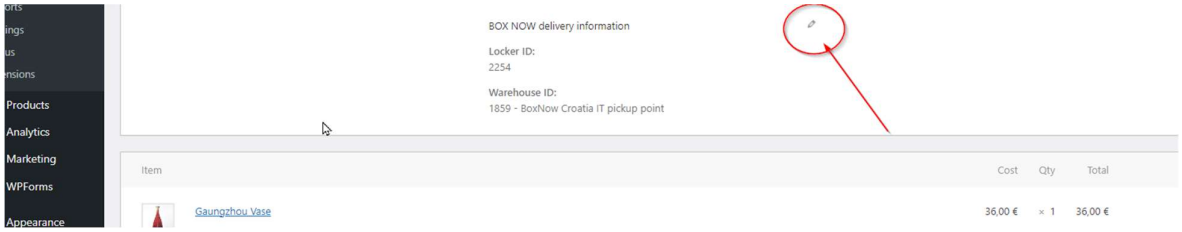
Click *Save changes* button

Using the add-on in WooCommerce

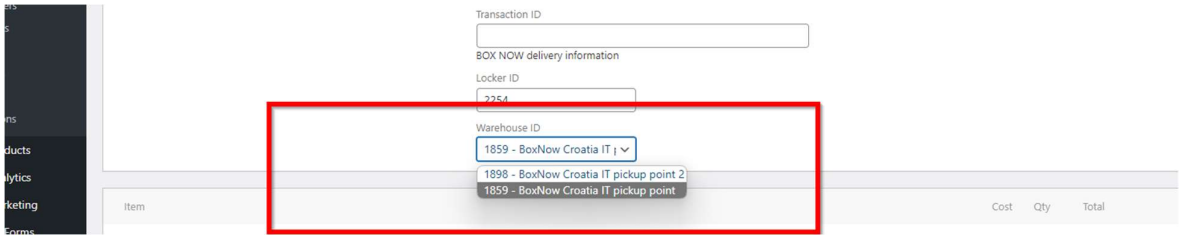
After the customer completes order at checkout and the web shop has it in *WooCommerce – Orders*:



In case you have two warehouses before setting order to Completed you can edit warehouse location.

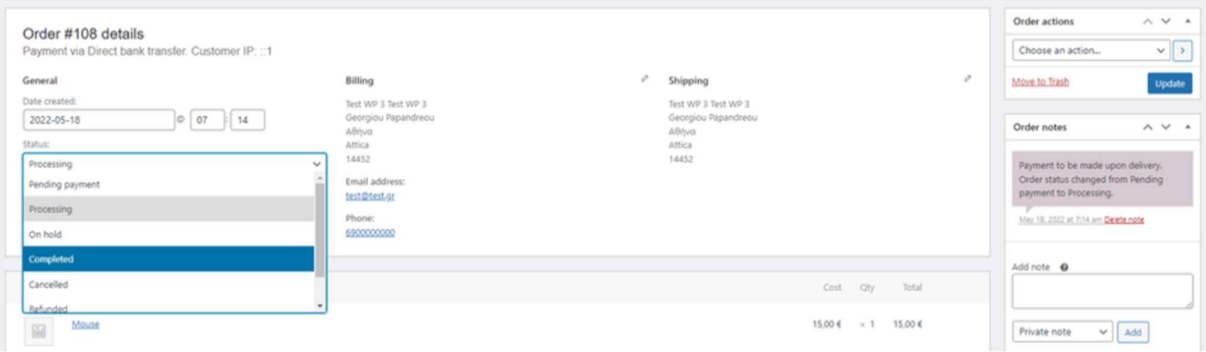


After clicking on edit you will have dropdown menu with available warehouses.



Changing pickup warehouse for order must be done before completing the order.

The order status should be set to *Completed* for WooCommerce to send the order to BOX NOW:



Select status to *Completed* and click on *Update* button.

On completion the plugin will send all required information to BOX NOW via API, and BOX NOW will in return send the shipping label (PDF) to the contact email address configured in the *BOX NOW Delivery* add-in page.

The label can also be collected from the BOX NOW Partner portal at: https://partner.boxnow.hr/

Support contact

For any support regarding the plugin or in case of questions regarding the solutions and how to implement our plugin, feal free to contact us via email at:

IT@boxnow.hr